



12-5-07

COCONINO COUNTY EMPLOYMENT OPPORTUNITY

Environmental Health Specialist I Environmental Quality Program Health Department

Final Closing Date: January 4, 2008

Compensation: \$36,039 annual equivalent

The Position:

Under general supervision performs work of moderate difficulty in the environmental health field; performs related work as assigned. Inspects various entities to ensure compliance with applicable legal codes; coordinates inspection activities with related agencies; reviews plans to determine compliance with applicable legal codes; prepares and maintains records; recommends enforcement measures; provides training; performs related duties. Essential functions of this position include: driving; standing, walking, crouching, stooping, kneeling, reaching and bending to perform inspections and investigations; working with and around other staff and customers; working alone; color vision for inspections, investigations and training; hearing and speech for ordinary conversation and communicating with customers, staff, etc.; finger dexterity for inspections, investigations and training.

Minimum Qualifications:

Bachelor's degree in a physical, chemical biological or other environmental related science and with at least 30 credit hours in (applied) science and one year of experience as a Registered Sanitarian. Must hold current certification as a Registered Sanitarian with the State of Arizona. Must possess a valid AZ driver's license. Final job offer will be contingent upon a satisfactory 5-year motor vehicle report.

Note: Will consider trainee status if not currently Registered. Underfill trainee: \$34,237 annual equivalent.

Preferences: Experience with Microsoft Word, Excel and PowerPoint.

Ideal candidate would have general knowledge and experience with wastewater, be able to perform regulatory/enforcement inspections and reviews, be able to read and interpret blue prints, work outdoors in all weather conditions, able to drive long distances on primitive roads, and be able to perform at a moderate level of strenuous activity on inspections. The candidate must have a college degree, with good knowledge and experience in public health and the environment. The candidate should be a Registered Sanitarian in the state of Arizona, preferably bilingual and possess good communication skills.

(This position is FLSA Exempt)

Employee Benefits

Coconino County offers a comprehensive employee benefits package to regular employees working 30 or more hours per week that includes:

- Vacation/Annual Leave
- Sick Leave
- 10 Holidays Per Year
- Health Care Insurance
- Dental Plan
- Vision Plan
- Group Life Insurance
- Pre-Tax Deduction Plan
- Sick Leave Conversion Plan
- Wellness Program
- Credit Union membership
- Long-Term Disability
- Arizona State Retirement System
- Employee Assistance Program
- On-going Training Opportunities
- Payroll Direct Deposit

Elective Coverage

- Dependent Medical, Dental, and Vision
- Supplemental Life (for employees & dependents)
- Flexible Spending Accounts
- Tax-deferred investment program
- Accidental and Disability Insurance

County applications available at:

Coconino County Human Resources
420 N. San Francisco St.
Flagstaff, Arizona 86001

For more information about other Employment opportunities visit our website at <http://www.coconino.az.gov> or call our TTY Line at 928-226-6073

- **Please follow instructions carefully. Incomplete information will eliminate you from further consideration for this position.**
- A Separate Application is needed for every position applied for.
- During screening, points are given for prior training, experience, and education in the areas indicated on the job announcement.
- Additional points are given for proven disability and veteran status. Documentation must be provided to the Human Resources Department.
- If you feel you have been treated unfairly in the recruitment process, you may contact Human Resources Director.
- For further assistance contact Human Resources at 928-679-7100.
- Coconino County is an Equal Opportunity Employer "Women, minorities, veterans and individuals with disabilities are encouraged to apply."

If you wish to receive notification about the status of your application, please complete the Job Status Notification.

Environmental Health Specialist I
Environmental Quality Program
Health Department